

Seat No.	
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B.C.A. (Commerce) (Part - I) (Semester - I)
Examination, November - 2016
PRINCIPLES OF MANAGEMENT (Paper - 103)
Sub. Code : 59571

Day and Date : Tuesday, 08 - 11 - 2016

Total Marks : 80

Time : 2.30 p.m. to 5.30 p.m.

- Instructions :**
- 1) All questions carry equal marks.
 - 2) Solve any Four questions from Q. No. 1 to Q. No. 7.
 - 3) Question No. 8 is compulsory.

- Q1) a)** Define management and explain nature and importance of management. **[8]**
b) Explain the contribution of Henry Fayol. **[8]**

- Q2) a)** State the importance of organizing. **[8]**
b) Explain in brief, Formal and Informal organization. **[8]**

- Q3)** What is planning? State the steps in planning process. **[16]**

- Q4) a)** Explain the importance of motivation. **[8]**
b) Explain in brief, Theory X & Y. **[8]**

- Q5) a)** Explain the meaning and characteristics of staffing. **[8]**
b) Explain the process of staffing. **[8]**

- Q6)** What is meant by leading? State the functions of a Leader **[16]**

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- Q7)** a) Explain in brief, steps in control process.
b) State in brief, Types of control.

[8]

[8]

Q8) Write short notes (Any two):

[16]

- a) Role of Manager in Organization.
- b) Virtual Organization.
- c) Performance appraisal.
- d) Team Leadership.

